SCHOOL COUNSELOR INSTRUCTIONS AND PROCEDURES FOR CFWNC SCHOLARSHIPS

Please take note of our contact information:
CFWNC, 4 Vanderbilt Park Drive, Suite 300, Asheville, NC 28803
General Main Phone: 828-254-4960
Scholarship Direct Line: 828-367-9909
Website: www.cfwnc.org
Email: parks@cfwnc.org

ALL OF OUR SCHOLARSHIP PROGRAMS ARE NOW ONLINE. YOU WILL FIND INFORMATION AND MATERIALS ON ALL PROGRAMS VIA OUR WEBSITE.

Deadlines vary by program; please consult our Scholarship Deadlines webpage to determine when completed applications are due.

However, the majority of our programs have a student deadline around the end of January 2020. (If your school has had weather-related closings, please contact me directly.) For these programs, the counselor/school deadline for when your selections must be received by CFWNC is no later than 5:00 PM on Friday, February 14, 2020. If your school calendar makes this impossible, call the Scholarship Officer at 828-367-9909 and we will do our best to accommodate your needs. In case of inclement weather, call for deadline extensions.

IMPORTANT: PLEASE NOTE THAT IT IS DIFFICULT TO GRANT DEADLINE EXTENSIONS GIVEN THE LARGE NUMBER OF PROGRAMS WE RUN, SO WE ENCOURAGE YOU TO PLAN AHEAD AND SUBMIT YOUR APPLICATIONS BY THE STATED DEADLINE. THANK YOU FOR YOUR COOPERATION.

Selection process
Each CFWNC scholarship has its own criteria, included on each program’s eligibility webpage. Important! Please Note: For scholarships involving selection at the school level, a committee of at least three (3) people is required to make those selections, and an online Counselor Form built into the application from a counselor or committee representative MUST be submitted for each selection. The forms are available online via the Smarter Select System. For scholarships that do not require a school committee, no additional forms are required. Those programs are also listed below. Note, too, that students may apply to or be submitted for more than one program.
Timetable and Award Announcements
Committees coordinated by CFWNC will review applications and conduct interviews in March and April. **Awards will not be announced until CFWNC approves all committee recommendations. We will make every attempt to complete this process by the first week in May. CFWNC will forward announcements to each participating counselor within one week of approval. In addition, CFWNC will send letters/emails of award with forms requesting payment information to each recipient and emails of regret to those students not selected as recipients. Please do not announce ANY of our awards until you receive written confirmation.**

General Information / Changes

- Scholarship materials are accessible online via the Smarter Select system. First visit our website, and you and your students will find the necessary links to navigate the online process. Instructions will be available for review. We think you will find Smarter Select intuitive and user-friendly, but please rest assured that we are here to help if you need us. The Scholarship Officer continues to be your contact regarding scholarship program specifics, criteria and processes; email parks@cfwnc.org or call 828-367-9909. For technical assistance, you may contact our Program Associate, Amber Harrelson, at harrelson@cfwnc.org or 828-367-9916 or the Scholarship Officer.

- As usual, the number and/or size of awards has changed for many of the programs active in 2020. Please refer to the Scholarship Programs and Eligibility Requirements webpage and the individual program’s eligibility webpage for current information.

- Students are **required** to provide a financial snapshot on the application. Students **must also** file the Free Application for Federal Student Aid (FAFSA) to document financial need, **within approximately one (1) month of the student deadline.** This is because applicants may be asked to provide their Student Aid Report (SAR) to CFWNC upon request.

- The 18-county region we primarily serve is bordered on the east by Avery, Burke, and Rutherford counties. Please note, however, that we do have some programs that fall outside of or which extend beyond those counties. Again, we urge you to read the eligibility criteria of each program for more specific details.

- Lastly, please note that the following CFWNC programs will NOT be making a new award this year.
  - Asheville Young Women Leadership Award
  - Frank and Alan Bruckner Scholarship
  - Rotary Club of Asheville-West / Warren Bogue Memorial Scholarship
  - Rotary Club of Asheville-West / John Maggard Memorial Scholarship
  - Murice C. Talley Memorial Scholarship
  - North Carolina Epsilon Memorial Scholarship
Important: Detailed Instructions Follow – please keep reading!

SPECIFIC PROGRAM INSTRUCTIONS

Please remember that for awards where school committees are selecting “semifinalists” or “finalists” another round of competition will occur to determine the recipients. School nominees have not yet won. CFWNC must approve all awards before they are announced. Please do not announce any scholarships from The Community Foundation unless you receive written award confirmation from CFWNC.

Scholarship semifinalists/finalists nominated by school committee. Please complete an online Transmittal Form for each selected application.

- **Nathaniel Ellis Cannady, Jr. Scholarship** – each public high school in Buncombe, Haywood, Henderson, Madison, McDowell, Rutherford and Yancey counties is eligible to select and submit one (1) semifinalist. Please see Counselor Instructions on our website specific to this scholarship program.

- **Harry W. Clarke Memorial Scholarships** – each public high school in the western 29 NC counties may select and submit one (1) finalist who will attend a four-year college or university to compete for the Harry W. Clarke Award, and one (1) finalist who will attend a two-year community college to compete for the William A. Hart Award. Awards may be used at institutions located within North Carolina only.

- **Chuck D. Hargrove Memorial Scholarship** – Tuscola High School only. Please select and submit up to three (3) finalists.

- **Yates L. & Louise D. Holland Scholarship** – Eastern Randolph High School & East Rutherford High School only. Each high school must select and submit one (1) semifinalist.

- **Marilyn Lester and William Lester Scholarship** – Asheville High School/SILSA only. Please select and submit up to six (6) finalists (3 from SILSA and 3 from AHS).

- **Charles C. and Suzanne R. McKinney Scholarship** – Mitchell High School only. Please select and submit up to eight (8) finalists.

- **Gene & Lee Meyer Scholarship** – available to graduating public high school seniors from Graham, Jackson, Macon and Swain counties and the Qualla Boundary only. Preference for Native American students and children in foster care. Each school may select and submit up to two (2) finalists.

- **Irving Jacob Reuter Award** – each public high school in Buncombe and Madison counties are eligible to select and submit up to two (2) semifinalists. Please see Counselor Instructions on our website specific to this scholarship program.

- **Rotary Club of Asheville Harry R. Morrill Scholarship** – each public and private high school in Buncombe County is eligible to select and submit up to two (2) semifinalists. Please see Counselor Instructions on our website specific to this scholarship program.

- **WNC Regional Scholarships** (Clyde & Mildred Wright, Newton Academy-Forster/Stevens Scholarship Fund, Lucius Lanier, and Nelle Crowell Fletcher & G.L. Crowell, Adelaide C.
McKelvey, Frances M. Miller scholarships) – each public high school in the western 18 NC counties may select and submit one (1) semifinalist.

Scholarship recipients nominated by school committee. Please complete an online Transmittal Form for each selected application.

- Cal and Carol Peddy Memorial Scholarship – Mountain Heritage High School only. Select and submit one (1) recipient.
- Elda C. Penny – Graham County Woman’s Club Scholarship – Robbinsville High School & past recipients only. Select and submit one (1) recipient.
- Powers Scholarship for Avery County Schools – Avery County High School, STEM School or Blue Ridge Academy, only. Select and submit one (1) recipient.
- Leon C. and Grace E. Luther Scholarship – Andrews High School only. Select and submit one (1) recipient.

Scholarship recipients nominated by CFWNC committees. No Transmittal Forms required – CFWNC will consider all qualifying applications submitted.

- Asheville Wilbert Vault Service Scholarship – students pursuing a course of study related to and leading to employment in the funeral service industry, only.
- William Bradley Ayers Memorial Scholarship – Asheville High School seniors, only.
- John Francis Amherst Cecil Scholarship – dependents of Biltmore employees, only.
- Chattooga Club Employee Scholarship – employees of the Club, only.
- Mike Davis Team Spirit Award – Freedom High School only.
- Captain John G. Gardner, USMC, Viet Nam Veterans Memorial Scholarship – public and private high school seniors in 18 westernmost NC counties, only.
- R. Walker Geitner III Memorial Scholarship – Asheville High School/SILSA & past recipients only.
- Heffington Scholarship – Residents of Cashiers and Highlands communities & past recipients, only.
- A. Joe Hemphill, Jr. Scholarship – public high school seniors from Charles D. Owen, Madison and McDowell high schools, only.
- Walter “Pop” Jarvis Scholarship – Avery County High School seniors, only.
- Dr. Brian Ling Memorial Scholarship – Buncombe County public and private high school seniors, only.
- Roger W. Morrison Scholarship – employees, spouses of employees, and children of employees of Pathologist’s Medical Laboratory, or Mission Hospitals Laboratories, only.
- Ruth Paddison Scholarship – Madison County public high school seniors, only.
- Reichman Scholarship Fund – Andrews High School seniors, only.
- Dorothy Peek Scholarship for New Morgan Hill Baptist Church – graduating high school seniors who are children of members of New Morgan Hill Baptist Church (Lake Hills Life) in Candler, NC, only.
- Leroy Ripper Scholarship – Cherokee and Clay counties public high school seniors, only.
- S. Hayes Robinson Memorial Dance Scholarship – Buncombe County public and private high school seniors, only.
- **Lynn Brown Slater Memorial Scholarship** – Ashe County High School seniors, only.
- **Transylvania County Dental Scholarship** – Transylvania County residents pursuing dental assisting or dental hygienist careers, only.
- **Transylvania Excellence in Education / Excellence Award** – Transylvania County public high school seniors excelling in English, only.

Please note CFWNC also administers the following scholarship programs, which are open to high school graduates already in college and pursuing specific fields:

- **Johneen Roth Epstein Scholarship** – available to rising sophomores, juniors or seniors at Brevard College who are committed to the serious study of vocal music, only.

- **Mary R. Hemphill Scholarship** – for applicants who are graduates of WNC’s Charles D. Owen, Madison High School or McDowell High Schools and currently attending NC State University College of Veterinary Medicine or the University of Tennessee College of Veterinary Medicine, only.